Village of Leicester

July 20, 2026 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa
Trustees: Ken Rizzo, Dan Christiano, Donald Jacobs
Clerk-Treasurer: Deborah Beardsley
Deputy Clerk: Samantha Bodratti
Highway Superintendent: Russ Page
Water Operator:
Zoning/Code Enforcement:
Residents and Guests:

EXCUSED: Trustee Jacobs made a motion to excuse Trustee Frantz which was 2nd by Trustee Christiano. [Motion Carried 3-0]

MINUTES: The minutes of June 15, 2026 Board Meeting were accepted on a motion by Trustee Christiano, 2nd by Trustee Rizzo. [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire District: none

Highway Department Report: Superintendent Page presented the following:

- Suite Kote quote not significantly changed from last quote for Maple, Market and Eastman resurfacing. Work should happen around August 24th.
- Town Highway is behind on projects due to the wet spring conditions.
- Continues to work on estimate for drain replacement in Oak Manor between 24 and 22 Oak Manor.
- Discussed meeting between Town, Village, County, DEC and those parties involved in the flooding issues that happened earlier this year. Town does not have say or ownership of the area in order to maintain any of it. Further discussion involved cleanup and preventive maintenance of Village areas to prevent water accumulation during heavy rains. Board discussed right of ways and easements with language developed by previous Village attorneys. Work would entail grant money and surveys to develop plans and all parties (Village, Town and residents) to be fully involved in the process. Mayor Briffa will reach out again to Mr. Stryker to inquire what next steps are necessary if the process is to move forward.

Water Report: Mayor Briffa presented the following:

- Chris Young reported a large water usage issue. The issue was resolved as it was a problem at Seneca which was taken care of by Seneca.
- Discussed cleanup of the water line trail from the pump house. Possibly do the cleanup this fall.

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Zoning Report:

- Further discussion revolved around discontinuation of construction when a property does not contain a dwelling that is habitable and what is allowed.
- Files on current permits updated with notes and emails of meeting occurrences.
- Discussed CEO options.

OLD BUSINESS:

SAM Grant: All requested documents submitted to DASNY. Senator Helming continues to push for the Village to obtain the funds.

NEW BUSINESS:

Noise/Speed – Several complaints regarding excessive speed and noise. Sheriff's Department has to catch the individuals involved in order to do something to address the actions. Sheriff's Department is monitoring with patrols throughout the Village in cars and on foot. Any video of the actions of such individuals can be shared with the Sheriff's Department.

Storm Clean Up – Spectrum has been through and has cleaned up much of the storm debris saving the Village time and money to address the cleanup.

MAYORS REPORT:

Water break repair - LCWSA maxed out the monies available per contract to restore the area. The Village added topsoil and grass seed to the area to restore the area. Although bare areas exist, discussion took place about the length of time it takes to fully allow grass to fill in areas and develop root base.

Perry Road and Route 36 intersection - Public Hearings to be scheduled to discuss installation of a roundabout at the intersection.

Mayor's Resignation - Mayor Briffa presented his letter of resignation effective October 1, 2026 to the Village Board and offered his best wishes to future Mayors and Trustees.

Motion by Trustee Christian, 2nd by Trustee Jacobs to accept Mayor Briffa's resignation. [Motion Carried 3-0]

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CLERKS REPORT:

Annual Financial Report to OSC – Completed and submitted to OSC on July 17, 2026.

Possible New Website – Deputy Clerk Bodratti shared updated information on costs for a new website. The developer did agree to reduce costs of the project to $1666 a year for 3 years support and maintenance contract with an annual maintenance cost of $1000 thereafter if signing a 4-year contract ($5998 for 4 years total). New website will include accessibility requirements and training for current and potential new staff.

Motion by Trustee Christiano to accept revised quote for new website contract, 2nd by Trustee Rizzo.
[Motion Carried 3-0]

PUBLIC COMMENTS:

AUDIT OF BILLS:
Trustee Rizzo motioned, 2nd by Trustee Christiano, to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 3551 – 3568 $7,162.23 Water Fund Vouchers 1350 - 1357 $42,157.27

NEXT VILLAGE BOARD MEETING:
Board of Trustees Meeting, August 17, 2026, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Christiano motioned, 2nd by Trustee Jacobs to adjourn the meeting at 7:41 pm.
[Motion Carried 3-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester